

Student-Parent Handbook **2026-2027**

Calvary Christian School – Nampa



“Achieving Academic Excellence in Christ”

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Section 1 – Welcome and School Identity

Welcome Letter

Greetings School Parents and Students,

Welcome to Calvary Christian School (CCS)! The staff and administration are looking forward to serving you and your family through the Christian education of your child/ren.

The school has been operating since 1994, when we began to offer Pre-kindergarten and Kindergarten classes. CCS is a ministry of and accountable to Calvary Chapel Nampa. The school holds to the Calvary Chapel Nampa statement of faith as well as all the principles and biblical doctrines of the church as outlined in the Word of God, the Bible.

Initially our vision was to have a ministry of Christian education for the youth of the church and our local community. Today, our vision continues to be to provide the highest quality Christian education at a tuition that would be affordable for all. Pr. Tim Doughty currently serves as the principal and spiritual advisor for CCS.

We offer a Christ-centered, faith-based curriculum across all grade levels—from kindergarten through 8th grade. Our commitment is twofold: to deliver an exceptional education marked by academic excellence and to cultivate Christ-like character in every student. We believe that true education must include God at its core—when it doesn't, it misses its purpose. Therefore, we nurture both spiritual and academic growth in every young life entrusted to us.

Welcome to Calvary Christian School as we look forward to the coming year of God's blessings!

Yours in Christ,

Tim Doughty

School Principal

Statement of Faith

1. We believe in Jesus the Christ as God's only means of salvation, through His death on the cross, for all the sins of mankind. Jesus said to him, "I am the way, the truth, and the life. No one comes to the Father except through Me. **(John 14:6 NKJV)**
2. We believe salvation is attained through God's grace, by faith alone in Jesus Christ and not because of man's good works. For by grace you have been saved through faith, and that not of yourselves; *it is* the gift of God, not of works, lest anyone should boast. **(Ephesians 2:8-9 NKJV)**
3. We believe in a triune God, made up of three persons each being God, identified in the Bible, as God the Father, Jesus the Son and the Holy Spirit. Go ^[a]therefore and make disciples of all the nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, **(Matthew 28:19 NKJV)**
4. We believe the Bible is the inspired and inerrant Word of God. All Scripture *is* given by inspiration of God, and *is* profitable for doctrine, for reproof, for correction, for ^[a]instruction in righteousness, **(2 Timothy 3:16 NKJV)**
5. We believe in the literal Resurrection of Jesus from the dead. For I delivered to you first of all that which I also received: that Christ died for our sins according to the Scriptures, and that He was buried, and that He rose again the third day according to the Scriptures, **(1 Corinthians 15:3-4 NKJV)**
6. We believe in the literal creation account as is given in. In the beginning God created the heavens and the earth. **(Genesis 1:1 NKJV)**
7. We believe marriage is ordained by God, as a covenant relationship between one man and one woman for life. And said, 'For this reason a man shall leave his father and mother and be joined to his wife, and the two shall become one flesh'? ⁶ So then, they are no longer two but one flesh. Therefore, what God has joined together, let not man separate." **(Matthew 19:5-6 NKJV)**
8. We believe that the Holy Spirit indwells every believer of Jesus and empowers them with spiritual gifts to be used by God to further His kingdom. For John truly baptized with water, but you shall be baptized with the Holy Spirit not many days from now." But you shall receive power when the Holy Spirit has come upon you; and you shall be ^[a]witnesses to Me in Jerusalem, and in all Judea and Samaria, and to the end of the earth." **(Acts 1:5,8 NKJV)**

School Motto

“Achieving Academic Excellence in Christ”

Mission Statement

Calvary Christian School is committed to offering an outstanding Christ centered comprehensive curricula focused on developing Godly character, individual academic excellence, and instituting critical thinking skills.

The Definition of the School

Calvary Christian School in Nampa is a private Christian school open to families seeking a Christian faith-based education. Founded by Calvary Chapel Nampa, we provide an education based upon the teachings of the Bible that agree with the Church’s statement of faith. See page 1.

Beliefs

The young men and women who complete their studies at Calvary Christian School are steeped in Biblical character, thereby becoming successes in their homes, their churches, their communities, and are a benefit to all they encounter.

Nondiscrimination Policy

School is mindful of the mission to be a witness by the love of Christ for all. We admit students regardless of race, color, or national and/or ethnic origin. We extend all rights, privileges, programs, and activities generally accorded or made available to students at the school. While the school does not discriminate against students with special needs, a full range of educational services may not be available here. Decisions concerning the admission and continued enrollment of a student in the school are based upon the student’s emotional, academic, and physical abilities and the resources available to the school in meeting the student’s needs.

Section 2 – Governance & Authority

School/Parent Relationship

An effective educational environment requires a spirit of cooperation, trust, and support between the school and parents. For this reason, all families are expected to become familiar with and support the philosophy, policies, and procedures of Calvary Christian School – Nampa.

If at any time the school determines that this cooperative relationship no longer exists, the school reserves the right to require the withdrawal of the student.

Notice of an Implied Agreement

The enrollment of a student at Calvary Christian School – Nampa constitutes an agreement by both the student and his or her parents or guardians to abide by all policies, rules, and regulations set forth in this Handbook.

The school reserves the right to amend or revise this Handbook at any time as deemed necessary by the school administration. The most current version will be posted on the school website and will govern school policies and procedures.

Agreement to be Governed

The Student-Parent Handbook is published to provide information regarding the rules, policies, and procedures that govern students and parents at Calvary Christian School – Nampa. The handbook is available online at www.ccschoolnampa.org.

To ensure that parents and students have read and understood the handbook, both parents and students must sign their respective commitment forms as part of the enrollment form. Students will not be permitted to attend classes until the signed forms have been submitted as part of the enrollment process.

All rules, policies, and procedures outlined in this handbook remain in effect for the duration of the student's enrollment at the school.

Section 3 – Admissions and Enrollment

Admissions Procedures

- Schedule a tour of the campus
- Complete the enrollment packet
- Submit all previous school records and test scores
- Interview with principal
- Student assessment if determined by the administration
- Notification of student acceptance or denial
- Pay \$150.00, non-refundable Enrollment fee in check or cash
- Parents attend an orientation night in the fall right before school starts

Enrollment Procedures

Return to us:

- Completed application for enrollment/re-enrollment; if possible, both parents must sign.
- Letters from student's pastor for all students in grades 6 and above (applicable to new students only.)
- Immunization Record (photocopy - new students only)
- Birth Certificate (photocopy - new students only)
- Parent and Student Commitment Forms
- Make the necessary financial arrangements that are required by the school. (Payment of non-refundable registration fee/diagnostic fee)

Kindergarten

Students who plan to attend Kindergarten at CCS must be 5 years of age by September 1st of the current school year. The student will be given a reading readiness test and must score 80% or above. The reading readiness test determines if a child is ready to learn to read.

Grades 1-8

Students enrolling in First Grade must be 6 years old by September 1st of the current school year and must already read. All children must also have proof of immunization and a birth certificate. CCS will need to review all prior school records to make an acceptance determination.

Section 4 – Tuition & Financial Policies

Tuition Payment Discount

Families who pay tuition in full for the academic year by September 30 are eligible for a 5% discount.

Monthly Payments

Tuition may be divided into ten equal monthly payments, due on the first of each month with a 15-day grace period. Please refer to the 2026–2027 tuition payment schedule for details.

Non-Refundable Fees

Enrollment fees are non-refundable. Curriculum fees are non-refundable beginning August 1st.

Payment Methods & Fees

Payments may be made at the school office or online:

- Office: check, money order, cashier’s check, or cash during office hours (Monday–Thursday, 8:30 a.m.–3:30 p.m.)
- Online: processed through QuickBooks with a 2.5% convenience fee

Returned Checks

A \$25 fee will be charged for any returned checks due to insufficient funds. If three checks are returned, future payments must be made by cash, money order, or cashier’s check.

Withdrawal Policy

Families who withdraw a student are responsible for both the applicable withdrawal fee and tuition for the month of attendance.

- Early Withdrawal: Students withdrawn before September 30 will incur a \$350 per student fee.
- Late Withdrawal: Students withdrawn on or after October 1 will incur a \$100 per student fee.

To withdraw a student, the family must complete a Withdrawal Form and submit it to the school office:

- Same-month withdrawal: Form submitted by the 15th of the month, with full tuition for that month
- Following-month withdrawal: Form submitted by the 30th of the prior month

Expulsion

Students who are expelled are responsible for tuition through their last month of attendance.

Late Payments and Delinquency

We understand that unexpected financial situations can arise. Families anticipating difficulty making a payment are encouraged to contact the school administration as soon as possible to discuss a payment arrangement.

- Payments not received within 15 days of the due date will be considered delinquent and will incur a \$25 late fee.
- Accounts more than 30 days past due without a payment arrangement may result in suspension of the student’s attendance until the account is current.

- The school reserves the right to withhold report cards, transcripts, and re-enrollment privileges for accounts not in good standing.

Collections

If a satisfactory payment or arrangement is not made after reasonable attempts, the account may be turned over to a **third-party collection agency**.

- An additional fee of **25% of the outstanding balance** may be added to cover collection costs.
- The responsible party agrees to pay **all associated collection costs**, including collection agency fees, court costs, and reasonable attorney fees.

Financial Aid

CCS offers need-based financial aid, supported by donors and fundraisers, to help families make tuition more manageable. Because resources are limited, awards are granted based on demonstrated need, available funds, and the discretion of the school administration.

Families interested in financial aid should submit a Financial Aid Application along with all required supporting documents as soon as possible. Early applications are strongly encouraged.

Please note that receiving financial aid does not change the family's obligation to pay tuition and fees according to the enrollment agreement. Any awarded aid will be applied to the student's tuition account after enrollment is confirmed. Families are encouraged to submit applications for each school year, as financial aid awards are reviewed annually.

The school welcomes families to contact the office with questions about the process or for help to complete the application. We are committed to working with families to make private school education accessible whenever possible.

Family Service Hours:

To help keep tuition costs as low as possible, each family is asked to contribute 8 service hours per school year (approximately 2 hours per quarter). Service opportunities may include assisting in your child's classroom, helping in the office, listening to students read, supporting school events, or helping maintain the school grounds.

We understand that some families may not be able to volunteer due to work or other commitments. In those cases, families may choose to offset unserved hours with a \$25 per hour contribution for any remaining service hours.

Service hours will be tracked by the school office. To ensure that volunteer needs are coordinated effectively, please call the office in advance to schedule your service time.

By sharing in these service opportunities, families help us continue to provide a Christ-centered education while keeping tuition as affordable as possible.

Section 5 – Academic Program

School Curriculum-Kindergarten – Grade 8

Calvary Christian School (CCS) provides a Christ-centered, faith-based curriculum for students in Kindergarten through 8th grade. Our goal is to support each student academically, spiritually, and personally while encouraging responsibility, character development, and a love of learning.

Academic Grading Scale

The academic grading scale used at CCS is as follows:

Grade	Percentage
A	90–100%
B	80–89%
C	70–79%
D	60–69%
F	59% and below

Classroom Work and Homework

CCS’s program is designed for students to complete most of their work during classroom time. However, if the daily goals are not completed in class, the teacher may assign the remaining work as homework.

Students will bring home a homework assignment card, which must be signed by a parent. Homework should be completed and returned to the school the following day with a parent’s signature.

Progress Reports

Teachers provide regular progress reports to keep parents informed about their child’s academic performance and progress throughout the school year.

Parent Communication

School-wide communication is sent primarily by email, including newsletters, school updates, and important announcements.

Teacher and Parent Partnership

Each student’s teacher will maintain regular communication with parents regarding both academic progress and personal development. Teachers may provide additional information about expectations, assignments, and classroom procedures for their specific grade level.

We encourage parents to stay engaged, communicate regularly with teachers, and remain aware of their child’s progress. Strong partnership between parents and teachers is an important part of a successful Christian education.

Academic Eligibility

Students wishing to participate in CCS sports programs, after-school clubs, and drama productions must maintain an average grade of 80% or higher in their classes.

Students whose academic average falls below 80% may be considered ineligible to participate in extracurricular activities until their grades improve to meet the required standard.

Section 6 – Spiritual Life & Christian Formation

Morning Pledges

United States Flag

I pledge allegiance to the flag
Of the United States of America
And to the Republic for which it stands
One nation, under God, indivisible
With liberty and justice for all.

Christian Flag

I pledge allegiance to the Christian flag
And to the Savior for whose Kingdom, it stands
One Savior crucified, risen, and coming again
With life and liberty for all who believe.

Bible

I pledge allegiance to the Bible, God's Holy Word
I will make it a lamp unto my feet
And a light unto my path
I will hide its words in my heart
That I might not sin against God.

Section 7 – Student Conduct

Christian Character and Conduct

All students at Calvary Christian School (CCS) are expected to conduct themselves in a manner that honors God and reflects Christian character. Our program is designed to provide an environment where students learn to accept responsibility, demonstrate self-discipline, and represent Christ in their words and actions.

CCS seeks to prepare students not only academically, but also spiritually, encouraging a daily walk with Christ and the development of Christian leadership, integrity, and good citizenship. Students are expected to treat teachers, staff, and fellow students with respect, kindness, and honesty. Persistent disregard for school standards or behavior inconsistent with Christian values may result in disciplinary action and could affect a student's ability to remain enrolled.

Partnership Between School and Home

At CCS, we believe that parents and the School work together as partners in a child's education and spiritual development. Scripture teaches parents that they have the primary responsibility for training their children, and the school seeks to support families in this important role.

Parent-teacher conferences are scheduled during the first and third terms to discuss student progress and address any concerns. Regular communication between parents and teachers is essential to each student's success.

Communication with Parents

Weekly communication from the school will be sent home with students in a parent communication folder or envelope. Parents are asked to review the information and return the folder as requested to help ensure consistent communication between home and school. If the communication envelope is not returned as required, a demerit may be issued.

Biblical Approach to Conflict Resolution

When concerns or misunderstandings arise, CCS encourages students, parents, and staff to follow the biblical principle found in Matthew 18:15-16, which emphasizes addressing concerns respectfully and directly. Whenever possible, concerns should first be discussed with the person involved so that issues can be resolved in a spirit of understanding and cooperation.

Supporting a Positive School Community

Students occasionally share information about school events from their own perspective. Parents are encouraged to seek clarification from teachers or school administration if questions arise. Open communication helps ensure that situations are understood accurately and handled appropriately. CCS values a strong partnership between parents, teachers, and students, and believes that cooperation and mutual respect help create a positive environment where every student can grow academically, socially, and spiritually.

Standards for Behavior

The following guidelines are designed to help maintain a positive learning environment where students can grow academically and spiritually while learning to serve God.

Scripture teaches that respect for authority is an important part of Christian character. Students are expected to show respect and obedience to all school staff—including teachers (regardless of grade level), office staff, aides, and volunteers—unless they are asked to do something that would violate a biblical principle. Students should respond to authority with respect, cooperation, and a positive attitude.

Students demonstrate respect for authority by:

1. Coming to class prepared, with assignments completed and required materials such as pens, pencils, paper, and books.
2. Being ready to learn when class begins and follow classroom instructions.
3. Behaving in a manner that is respectful and not disruptive to teachers or fellow students.
4. Treating others with kindness and encouragement, seeking to build others up rather than hurt them with words or actions.

These standards help create a safe and respectful environment where all students can learn and grow.

Behavior Guidelines

Students at Calvary Christian School (CCS) are expected to conduct themselves in a manner that reflects Christian character and respect for others. The following guidelines are intended to maintain a safe, respectful, and productive learning environment.

General Conduct

- Students are expected to honor God and show respect to others through their words, actions, and attitudes.
- Students must obey and show respect to all teachers and school staff.
- Dishonesty of any kind—including lying, cheating, or stealing—is not permitted.
- Rebellion or deliberate disobedience toward school authority will result in disciplinary action.

Respect and Safety

- Bullying will not be tolerated. Bullying is intentional, repeated behavior that causes harm or distress to others. It may be physical, verbal, social, or electronic in nature. Students are expected to treat others with kindness, report incidents of bullying, and support classmates who may be experiencing it.
- Fighting is prohibited. Striking or pushing another student in anger with the intent to harm will result in immediate disciplinary action. Students involved in physical fighting may be suspended, and parents will be contacted to pick up their child.
- Obscene, vulgar, or profane language or gestures, including taking the name of the Lord in vain, will not be permitted.
- Leaving campus or cutting class without permission is not allowed.

Student Relationships

Students are expected to maintain appropriate and respectful relationships. Public displays of affection or physical contact between students that are distracting, inappropriate, or disruptive are not permitted.

Electronic Devices and Personal Items

Electronic devices or other items that may distract from the learning environment are not permitted on campus unless authorized by school administration.

Weapons and Dangerous Items

For the safety of all students and staff, weapons or dangerous items are strictly prohibited on campus or at school events. These include knives, firearms, fireworks, brass knuckles, or any object that could be used to cause harm or damage property. Violations may result in serious disciplinary action, including possible expulsion.

Campus Safety

- Skateboards, inline skates, and roller blades may not be used on campus.
- Running in hallways or climbing trees, buildings, or other structures on school or church property is not permitted.
- Alcohol, tobacco, vaping products, or non-prescribed drugs are strictly prohibited.

Search and Safety Policy

To maintain a safe school environment, CCS reserves the right to search student property when reasonable suspicion exists that school policies or safety rules have been violated.

Items that may be subject to search include:

- Backpacks
- Desks
- Purses
- Personal belongings
- Lockers
- Vehicles parked on school property

These searches may be conducted by school administration or authorized staff when necessary to ensure the safety and well-being of the school community.

Academic Integrity and Honesty

Cheating

“Lying lips are an abomination to the Lord, but those who deal faithfully are His delight.” – Proverbs 12:22

Students are expected to complete their work honestly and with integrity. Cheating in any form, including copying another student’s work, using unauthorized materials during tests, or submitting someone else’s work as one’s own is not permitted.

Any student found cheating may be placed on **disciplinary probation** and may receive additional academic or disciplinary consequences as determined by the administration.

Stealing

“Treasures gained by wickedness do not profit, but righteousness delivers from death.” – Proverbs 10:2

Respect for the property of others is an important part of Christian character. Stealing from other students, faculty, or the school is a serious offense and will not be tolerated.

Students found guilty of stealing may be placed on disciplinary probation. During the probationary period, any additional violation of the school’s code of conduct may result in suspension for up to three days or further disciplinary action.

Reverence

CCS seeks to cultivate an atmosphere of reverence and respect for God in all areas of school life. Teachers and students are expected to show proper respect when referring to the name, character, and attributes of God. Classroom activities—including songs, skits, stories, discussions, and presentations—should reflect biblical values and a respectful attitude toward God.

Section 8 – Discipline

Discipline Process

Calvary Christian School – Nampa is concerned with the development of moral character and behavior in children. The teacher will contact parents for poor or disruptive behavior by their children in the classroom. Our goal is to teach our students to spend their time and energy for the purpose of godliness. We expect students to behave in a manner that will bring honor to God and our school. The school’s aim in dealing with student misconduct is not primarily to punish, but to bring about change.

To create and maintain an environment in which students can grow spiritually, academically and socially, we have designed a discipline policy to encourage mutual respect and promote independent behavior in our students. Hopefully, this plan will ensure that all students understand their rights and responsibilities, the consequences of violations of school rules, and the procedures for dealing with violations.

Discipline Policy

Discipline is what is done for a student, not what is done to him. Authority for training and education is a parental responsibility. Parents enrolling their children in the school invest authority in the school to discipline their children whenever necessary. All staff and faculty members have authority to discipline (no corporal punishment) any student whenever such action is deemed necessary.

As a part of the educational process, students are expected to learn appropriate and responsible behavior. The supervisor will have in place a classroom management plan. Staff members are expected to discipline students in a manner appropriate to the offense, building an atmosphere of cooperation and respect. When the classroom management consequences fail to bring about the desired behavioral change, the teacher will hold a conference with the student and notify the parent and the administration. If undesired behavior reoccurs, the teacher will speak with the parents. If inappropriate behavior continues or the classroom management process is not correcting the situation, an administrator will be asked to intervene.

A student who does not comply with a directive of the teacher or engages in severe misconduct will be referred directly to the administration rather than the steps outlined for repetitious minor behavior. A student who prevents the educational process from continuing will be sent to in-school detention and referred to the administration. In any situation involving school facilities or activities, the staff present is presumed to have the authority to deal with behavior problems and may refer violations outside the classroom to the administration.

- 3-demerits = after school detention
- 3 detentions in a quarter = 3-day suspension
- This applies to grades 4 and up

Merits and Demerits

The merit and demerit systems are designed to give the student and parents an objective picture of the student’s general behavior. Merits are awarded for good behavior and good work ethics, while demerits are given for unacceptable behavior and poor work ethics. Accumulated merits may be redeemed for merchandise in the school merit store. Accumulation of demerits will lead to discipline in the form of loss of privileges, detention, suspension, or expulsion from school.

Detention

Three or more demerits in one day will result in a 30-minute after school detention students must be picked up by 4:05pm and no later.

After the 2nd detention in a quarter, a parent meeting will be required.

- 3-demerits = after school detention
- 3 detentions in a quarter = 3-day suspension
- This applies to grades 4 and up.

Suspension

Repeated violations of behavior and/or unacceptable work ethics not corrected through detention or in school suspensions will result in a student being sent home and suspended for a week. Both parents will need to meet with the school administrator and the student's teacher before the student can be readmitted to school. The student may potentially be placed under probation. If a student is suspended for misconduct, the family will still be required to pay the monthly tuition payments.

Probation

Students may be placed on probation for poor academic results, poor attendance, and repeated behavioral issues. When a student is placed on probation, there will be a meeting with the student, parents, student's teacher, and the school administrator. Conditions of the probation contract will be clearly stated and will be in effect for one rolling quarter, at which time the student's behavior will be evaluated. During the probationary period students will not be allowed to participate in extra-curricular activities such as sports, field trips, conventions etc.

If the student does not correct the behavior for which the student was placed on probation the student may be expelled from the school at the discretion of the school administrator and student's teacher

Expulsion

Certain behaviors and behaviors not corrected by detention and/or suspension may result in expulsion from School. In the case of such an offense, the matter will be referred to the school board, which consists of the school administrator, church leadership, and the church senior pastor, for determination of expulsion. During the time of this review a meeting will be arranged with the student under review and his or her parents or guardian, to determine the outcome. Expelled students are not allowed on campus.

Section 9 – Dress Code for all Grades

We are committed to high standards of neatness and personal appearance. Students should reflect cleanliness, modesty, and self-respect in dress and grooming. As a school serving families committed to Jesus Christ as Savior and Lord, we believe outward appearance is part of our Christian witness.

Parents play a key role in ensuring their child’s attire meets dress code standards each day and for all school events. The administration may determine if a student’s clothing meets these expectations and may contact parents to request a change if necessary.

As 1 Corinthians 10:31 reminds us, “So, whether you eat or drink, or whatever you do, do all to the glory of God.”

Bottoms:

Students must wear navy, black, or khaki pants, shorts, skirts, skorts, or culottes. All items must be free of holes or tears.

Shorts, skorts and skirts must meet the “fingertip rule,” meaning they must reach at least to the fingertips when the student is standing upright with arms relaxed at their sides.

Capris, gauchos, and Bermuda shorts are permitted. Pants or shorts that fit loosely at the waist must be worn with a belt. Leggings and athletic yoga pants may not be worn as pants but may be worn under a skirt or dress.

Tops:

Students must wear a solid navy, light blue, black, grey or white collared shirt. Acceptable styles include short- or long-sleeved polo shirts or button-up dress shirts. Subtle collar accents are permitted. Shirts must be free of holes or tears. Small brand logos (e.g., Nike) are allowed; large or distracting logos are not permitted. Students may wear shirts untucked if they are neat and properly fitted.

The outermost layer of clothing (such as sweaters) must be blue, black or white. It must be free of tears with no offensive language or images on them. Heavy winter coats are not required to be in school colors.

Shoes: Canvas, leather, athletic, or dress shoes with closed backs are required. Sandals may be worn if they have a back strap. Heels should be worn with caution. No flip-flops, slippers or Crocs.

Special Events: For \$2 Dress Down Days, field trips, and events (such as awards ceremonies), students may wear pants or jeans without holes or tears, or shorts and skirts that meet the fingertip rule. Shirts, blouses, and jerseys must have sleeves, be free of tears, and may not display offensive language or images. Shoes must follow the regular school dress code.

Hair

For all students, hair must be kept out of their eyes. Colored hair spray is not permitted. For boys, hair must also be kept off their ears and above the shirt collar.

Piercings, Earrings and Tattoos

Boys may not have piercings, earrings, tattoos, or gauges.

Girls may wear one earring per lobe; no other piercings, tattoos, or gauges are allowed.

Dress Code Violation

If a student is in violation of the dress code in any way, a staff member at Calvary Christian School – Nampa will proceed as follows:

1st violation – Verbal explanation to the student of what needs to be corrected in the future

2nd violation – A verbal warning to the student and parents will be notified of what needs to be corrected

3rd violation – Lunch detention and a notification to parents

4th violation – Parents will need to bring a change of clothes to the student

Section 10-Attendance & School Procedures

Attendance Policy at School

According to Idaho State law, attendance at school is compulsory. Parents are to notify the school office by 9:00 am each day if their child is absent (208-467-9114).

Students who are ill are requested to remain at home. Please call the school or teacher to verify the absence and obtain homework.

Absences for reasons other than illness or emergency must be pre-approved by the teacher and school administrator. Homework will be assigned and must be completed while the student is away from school. Students who fail to complete the required assignments may not be re-admitted until the work is finished. Parents are encouraged to keep unnecessary absences to a minimum. Students whose are absent more than 4 days in a quarter will be placed on academic probation.

Tardiness

Punctuality is a virtue all people should develop. Class starts at 8:30 am. Tardiness disrupts the class. Parents with late arriving students must check in at the school office before the student may head to the classroom. Students who are consistently tardy will be issued demerits. Excessive demerits will lead to detention, suspension, academic probation, and may lead to expulsion.

After School Pick Up Times

Students are to be picked up after school no later than 3:45 pm unless other arrangements have been made through your child's teacher or through the office. If your child is not picked up by 3:45 pm they will be required to go to the Enrichment Program and parents will be charged \$15.00 per hour for the time student is in the Enrichment Program.

All students must be picked up by 6 pm.

For students in after school detention, they must be picked up by 4:05pm

Closed Campus

School is a closed campus. Students are not allowed to leave the campus during school hours without written permission from parents or guardians. The parking lots are limited for students except for their arrival to and departure from school. Closed campus also means that students may not have friends visit them during school hours.

Class Visits

All visitors must check in at the school office and be given a visitor pass. It would be appreciated if parents could notify the office ahead of time if they plan to visit their child's classroom. Planned parent visits are always very welcome.

Lunch

At the present time School does not have facilities for a hot lunch program. Students must bring their own lunches.

School Office

The school office hours are from 8:30 am to 3:30pm Monday through Thursday. Please feel free to drop by if you have any questions. We will be glad to arrange appointments for parents with a member of the administration or with a teacher. If you need to get a message or anything delivered to your child, please contact the office for assistance.

When picking up a student during school hours for the purpose of a doctor's appointment, etc., parents or guardians should have sent a notice to the teacher or the office. At the time of pick-up, the parent should come to the office to sign their child out. A staff member will then call the child/children to the office to meet the parent or guardian.

If your child forgets his/her lunch, PE clothes, etc., please bring the article to the school office. Be sure your child's name is marked on the outside. The office will arrange to deliver the article to your child.

Student Vehicles

If students have a valid Idaho driver's license, they will be permitted to drive to school and park on the property, provided the following provisions are met:

1. Valid Idaho driver's license
2. Registration of vehicle – all vehicles parked at the church/school property must be registered and properly insured.
3. Students are not allowed inside a vehicle at any time during school hours. Students must abide by Idaho Transportation Department by-laws for driving.

Inclement Weather

Inclement weather closing: If there is any doubt that CCS will be closed because of weather please check the social media sites on Facebook. Watch for emails or watch www.ktvb.com/closings and monitor school closure announcements.

Section 11-Health and Safety

Health and Illness Guidelines

The control of communicable disease is imperative to the health and education of every child and family. Illnesses most frequently found in school are colds, flu, 3-day measles, mumps, chicken pox, and strep throat. These diseases are spread from person to person by droplets from the mouth during a short period of time when the child complains very little or is not visibly ill. **A child should be kept at home if he or she:**

1. Lacks energy and appears overly tired or sleepy
2. Shows any symptoms of a communicable disease, such as flu, measles, whooping cough, scarlet fever, pink eye, etc.
3. Has a rash that has not been identified
4. Is running a fever of 99 degrees or higher
5. Is nauseated or has diarrhea

Due to the danger of spreading an illness, your child may be sent home if he/she has a fever or displays any of the other symptoms listed above. The sick child may only return to school after 24 hours of no symptoms of fever or vomit without medication.

Medications

Only medicines in the original containers with expiration dates and dosage instructions, accompanied by a Request to Dispense form, will be dispensed to students. These must be brought to the office and given to office staff. Over the counter medicines, such as Ibuprofen or Tylenol, may be given to student with verbal or written permission from his or her parent or guardian. No medicines may be kept with the student.

Medical Appointments

If it is necessary for a child to leave early for a medical appointment, a written request should be sent to the teacher or office in advance. No child will be released to anyone other than a parent or someone authorized in writing by the parent. After school medical appointments are strongly preferred.

Accidents on Campus

In the event of an accident of any measure on school property, a full accident report will be taken by the administration of the school. Witnesses will be asked to give a report and sign the report. The parent will be contacted and given a copy of the report upon request.

Section 12-Technology & Communication

Personal Devices Policy

Students are not allowed to use their personal devices during school hours. This includes cell phones, iPod, tablets and smart watches. If a student has brought a device to school, they must turn it to their teacher at the beginning of class. A smart watch may be worn if on “school mode” or “focus mode” and will be removed during tests and exams.

If a student is caught using their device during school hours it will be confiscated. The parent/guardian will have to pick up the cell phone from the student’s teacher at the end of the school day. Repeated violations of this policy will result in the device being turned in to the school administrator and parents/guardians will have to schedule a meeting with the school administrator to pick up the device.

All students can contact parents or guardians using the school office phone. If a family member needs to reach a student, please contact the school office.

Contact with Students Outside of Normal Working Environment

It is the policy of School that there will be no personal contact other than in certain exceptional circumstances, between staff and current students outside the normal working environment. Examples of exceptional circumstances could include sporting activities, organized social circumstances (such as organized sports events, shared interests such as volunteering or school fundraising events). Students should not establish or seek to establish social contact with staff for the purpose of securing friendship or to pursue or strengthen a relationship. The reasons for this are:

- Such contact can blur the professional boundaries between the staff member and student
- Such contact can compromise confidentiality
- Such contact can place both student and the staff member in a position of vulnerability
- Students at School may struggle to differentiate between the role of staff member and friend. They may therefore have expectations which the staff members cannot fulfil.

Any proposed contact between students and staff outside of the normal working environment must be agreed in advance by the student’s parents and approved by the School Administrator. If agreed, a record of this must be kept on the staff members’ personal file and the student’s file. The record must set out reasons for the proposed contact.

Electronic Communication with Students

Electronic communication provides many benefits for communication between Calvary Christian School and families. However, such communication also presents potential risks that the School must manage to protect students, employees, and the School.

Therefore, students are not permitted to communicate with staff through personal social networking platforms (such as Facebook, Instagram, Snapchat, X/Twitter, chat rooms, or similar services). Students may not “friend,” follow, or otherwise connect with current staff on personal social media accounts. Students are not permitted to communicate with staff on an individual basis through personal email, social media, or text messaging. All electronic communication regarding school matters must occur through parents or guardians through school-approved communication platforms.

Section 13-Student Activities

Appropriate Behavior at Sporting Events and Field Trips

Attitudes and behavior are to be in line with Christian conduct that will be pleasing to God, bring honor to Him, and in no way jeopardize our Christian witness.

At sporting events, fans and students are asked to be positive toward officials, coaches, players, and opposing fans. Athletics function best when everyone knows their role and embraces it. Athletes play the game, coaches coach, officials officiate, and fans (parents) encourage their respective child and team.

The referees or other assigned officials are the authorities in charge at any competitive event. They are to be always respected, regardless of your opinion of the calls.

Good sportsmanship includes respecting the facilities of another school or venue and obeying their rules; however, they may differ from our own, and in general doing nothing to make others not want us to return.

There shall be no abusive behavior, vocal or otherwise. There shall be no booing of officials, coaches, players, or other fans. No negative cheers shall be used by either students or fans.

Field Trips

Field trips are valuable educational experiences that enhance classroom learning. When traveling by car or bus, student safety and respectful conduct are of the utmost importance. Students are expected to follow all school rules, safety guidelines, and instructions provided by teachers, chaperones, and any guides or docents. Students should show courtesy and respect to all individuals assisting with the trip.

The field trip authorization form signed by parents or guardians at the beginning of the school year authorizes the student to participate in field trips during that school year unless otherwise notified.

Field trips will generally be limited to an average of no more than one per school quarter. Parents will be notified at least two weeks in advance of scheduled field trips whenever possible, allowing time for parents who wish to volunteer as chaperones.

Field trips are intended for currently enrolled students. Siblings or non-enrolled friends are not permitted to attend unless specifically approved by the school.

Parents who volunteer to transport students for field trips or other school activities must maintain adequate automobile insurance coverage as required by Idaho law. Drivers are expected to follow all traffic laws and exercise safe driving practices. Any driver observed operating a vehicle in an unsafe manner may be prohibited from transporting students for school activities.

Participation in field trips is considered a privilege. Students who are not meeting academic or behavioral expectations may be excluded from a field trip at the discretion of the school.

Section 14-Parent Complaint & Conflict Resolution

Complaints and Concerns

Calvary Christian School – Nampa views parents as having not just the right to share concerns, but as having a responsibility to be part of the solution. As problems and inquiries arise, it is important that these be dealt with expediently and in the proper way.

First, contact should be with the persons directly involved. Then, if the concern is not cleared up, one should go to the next appropriate level. We desire and encourage parents to give constructive feedback.

We encourage parents and students to follow the principle of **Matthew 18:15-16**. The appropriate levels of communication are as follows:

- Students and/or parents meet with the person and/or parents concerned.
- Students, parents, and the person concerned meet with the teacher.
- The above-mentioned people meet with the administrator.
- The above-mentioned people meet with the school board.